

REPUBLIQUE DU CAMEROUN

PAIX- TRAVAIL-PATRIE

MINISTERE DE L'ELEVAGE, DES PECHES

ET DES INDUSTRIES ANIMALES

REPUBLIC OF CAMEROON

PEACE -WORK -FATHER LAND

MINISTRY OF LIVESTOCK, FISHERIES

AND ANIMAL INDUSTRIES

NORTH WEST LIVESTOCK DEVELOPMENT FUND (N.W.L.D.F.)

[CAISSE DE DEVELOPPEMENT DE L'ELEVAGE DU NORD-OUEST (CDENO)]

Tel. Fax: (237) 233 36:22:52

TEL: 233:36:14:40

BP 399 MANKON BAMENDA

**NORTH WEST LIVESTOCK DEVELOPMENT FUND
INTERNAL TENDERS BOARD**

OPEN NATIONAL INVITATION TO TENDER
NO. 003/ONIT/CDENO/CITB/2026 OF 06/02/2026 FOR THE
SUPPLY OF FERTILE EGGS TO CDENO IN 3 LOTS BY EMERGENCY
PROCEDURE

FUNDING: CDENO Budget 2026
BUDGETARY HEAD : 20:10:51



Re 12/02/26

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Document No. 1

**Letter of invitation to tender applicable for
restricted invitations to tender;**



NOT APPLICABLE TO THIS TENDER



Document No. 2

TENDER NOTICE



NORTH WEST LIVESTOCK DEVELOPMENT FUND (N.W.L.D.F.)
[CAISSE DE DEVELOPPEMENT DE L'ELEVAGE DU NORD-OUEST (CDENO)]

Tel. Fax: (237) 233 36:22:52

TEL: 233:36:14:40

BP 399 MANKON BAMENDA

TENDER NOTICE

OPEN NATIONAL INVITATION TO TENDER NO .003 /ONIT/CDENO/CITB/2026 OF 06/02/2026" FOR THE SUPPLY OF FERTILE EGGS TO CDENO IN 3 LOTS BY EMERGENCY PROCEDURE.

1. **SUBJECT OF INVITATION TO TENDER:** The Administrative Director of CDENO, (Contracting Authority) hereby launches by an Open National Invitation to tender for the SUPPLY OF FERTILE EGGS TO CDENO IN 3 LOTS.
2. **NATURE OF SERVICE:** The services of this contract comprise notably the supply of the fertile eggs to CDENO in 3 Lots
3. **EXECUTION DEADLINE:** The maximum deadline for the job forming the subject of this invitation to tender shall be **three (03) months for each LOT** from the date of notification of each service order for supply and the delivery schedules for each LOT shall be done by the Contracting Authority.
4. **ALLOTMENT:** The supplies are divided in three (03) lots and one bidder is eligible for at most 2 LOTS separately.
5. **ESTIMATED COST OF PROJECT :** The provisional amounts after studies stands at **Two hundred and twelve million eight hundred and fifty thousand (212,850,000) francs** divided as follows for the various lots:
 - LOT 1 = Seventy million nine hundred and fifty thousand francs (70,950,000 frs) for 100,000 eggs
 - LOT 2 = Seventy million nine hundred and fifty thousand francs (70,950,000 frs) for 100,000 eggs
 - LOT 3 = Seventy million nine hundred and fifty thousand francs (70,950,000 frs) for 100,000 eggs
6. **PARTICIPATION AND ORIGIN:** Participation in this invitation to tender is open to all registered and qualified enterprises of the Republic of Cameroon, with the necessary financial capability, technical and professional expertise in general supplies.
7. **FINANCING** –This project shall be financed by CDENO budget for 2026, chap 20:10:51
8. **SUBMISSION METHOD**
The submission method chosen for this consultation is **ONLINE**. The submission procedure is entirely Online via the COLEPS platform at <https://www.marchespublics.cm>
9. **BID BOND:** Each bidder must attach to his/her administrative documents a bid bond accompanied by receipt from CDEC issued by a bank approved by the ministry of the Finance as follows:
 - LOT 1: One million four hundred and nineteen thousand (1,419,000) FCFA.
 - LOT 2: One million four hundred and nineteen thousand (1,419,000) FCFA.
 - LOT 3: One million four hundred and nineteen thousand (1,419,000) FCFA.



This attestation, which must be original, should be valid for thirty (30) days beyond the date of validity of bids. Failure to produce a bid bond issued by a first-rate banking institution or financial body authorized to issue bonds for public contracts, approved by the Ministry in charge of Finance shall result in the bid being rejected. A bid bond not related to the consultation concerned shall be considered absent. No bid bond submitted by a bidder during the bid opening sessions shall be admissible

10. **CONSULTATION OF TENDER FILE:** The soft copy of the file may be consulted free of charge Online via the COLEPS platform COLEPS platform at <https://www.marchespublics.cm>
11. **ACQUISITION OF TENDER FILE:** The tender can be obtained upon presentation of a receipt showing payment of a non-refundable sum of One **hundred and twenty eight thousand five hundred (128,500) FCFA** payable into ARMP account no. 100010686097568660001-28 of BICE Bank. The original copy of this receipt shall be included in the bidder's documents.
12. **SUBMISSION OF BIDS:** Each bid shall be drafted in English or French and submitted by the bidder on the COLEPS platform not later than 04 of 03 /2026 at 11.00 am. The originals of the Administrative documents shall be sealed and submitted alongside the Back-up copies of the tender recorded on a USB key or CD/DVD must be sent to the CDENO tenders Board in a sealed envelope with the clear and legible indication "back-up copy", in addition to the above-mentioned Indication, within the deadline set and should carry the following inscription:

<< OPEN NATIONAL INVITATION TO TENDER NO. 003 /ONIT/CDENO/CITB/2026
OF 06 /02 /2026 FOR THE SUPPLY OF FERTILE EGGS TO CDENO IN 3 LOTS BY
EMERGENCY PROCEDURE >>

For online submissions, the offer must be submitted by the bidder on the COLEPS platform as follows

File size and format

For online submission, the maximum sizes of the documents that will transit on the platform and constitute the tenderer's offer are the following:

- 5 MB for the Administrative file;
- 15 MB for the Technical Offer;
- 5 MB for the Financial Offer.

The following formats are accepted:

- PDF format for text documents;
- JPEG for images.

The applicant shall make sure that he uses compressing software to possibly reduce the size of the files to be transmitted

13. **ADMISSIBILITY OF BIDS:** Administrative documents, the technical offer and the financial offer must be scanned and submitted on the COLEPS platform. The Originals of the bid bond and CDEC receipt have to be submitted during opening of bids. These certified true copies should signed by the issuing service or competent administrative authorities in accordance with the Special Regulations of the invitation to tender. These documents must be less than three (3) months old from the date of opening of bids except for CNPS clearance certificate whose validity should be one month
14. **OPENING OF BIDS:** The Bids shall be opened in a single phase in the tender Board office of CDENO on the 4 / 3 /2026 at 12:00 prompt. Only bidders may attend or be represented by a duly mandated person.



15. **EVALUATION CRITERIA.**

ELIMINATORY CRITERIA:

- a) Absence of the bid bond;
- b) Failure to produce, after the deadline of 48 hours following the opening of bids, a document in the administrative file that is deemed to be non-compliant or missing (except bid bond);
- c) False declarations, fraudulent schemes or forged documents;
- d) Absence of a Receipt from CDEC indicating the transfer of the Bid Bond amount
- e) Failure to comply with 75% essential criteria
- f) Absence of the sworn statement for not having abandoned contracts during the last three years;
- g) Absence of a quantified unit price in the Financial Bid;
- h) Failure to comply with one of the major technical specifications specified in the Technical Description of the supplies of this TF,
- i) Execution duration should not be more than prescribed in the tender file

Essential criteria:

The technical documents shall be evaluated following the binary method:

- General Presentation
- Personnel
- References of the enterprise
- Logistics means
- methodology
- Financial Capacity

Only bids that score above 75% yes criteria on the technical tender shall have their financial tender evaluated

16. AWARD OF THE CONTRACT: The contracting authority shall award the contract to the bidder whose offer is technically qualified and is lowest bid. *A bidder is eligible for at most 2 LOTS separately*

17. VALIDITY OF BIDS: The bidders shall remain committed to their bid for 60 days from the deadline set for the submission of bids.

18 –MAXIMUM NUMBER OF LOTS :

A bidder can be awarded a maximum of two (2) lots

19 – COMPLEMENTARY INFORMATION:

Complementary technical information may be obtained during working hours from CDENO main office, SIGAMP UNIT, BP 399 Bda, Tel: 233 36 10 17 / 677 45 17 21.

20 – FIGHT AGAINST CORRUPTION AND MALPRACTICES:

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237)673 20 57 25 and 699 37 07 48 or ARMP or the Contracting Authority

Done at Bamenda on 06-02-2026

The ADMINISTRATIVE DIRECTOR OF CDENO

(The Contracting Authority).

Copies

- MINMAP
- ARMP (for publication and archiving)
- Chairman CDENO ITB
- Notice board (for information)
- Chrono



Michael Inyang
Michael Inyang

REPUBLIQUE DU CAMEROUN

PAIX- TRAVAIL-PATRIE

MINISTERE DE L'ELEVAGE, DES PECHEES
ET DES INDUSTRIES ANIMALES

CAISSE DE DEVELOPPEMENT DE
L'ELEVAGE DU NORD-OUEST (CDENO)

Tel. Fax: (237) 233 36:26:15
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REPUBLIC OF CAMEROON

PEACE -WORK -FATHER LAND

MINISTRY OF LIVESTOCK, FISHERIES
AND ANIMAL INDUSTRIES

NORTH WEST LIVESTOCK
DEVELOPMENT FUND (NWLDF)

TEL:23336:14:40 /677 83 12 21
BP 399 MANKON BAMENDA

Avis d'Appel d'Offres National Ouvert n°003/AONO/CDENO/CIPM/2026 du 06/02/2026 pour l'acquisition d'œufs fertiles pour la Caisse de Développement de l'Élevage du Nord Ouest (CDENO) en trois lots En Procédure D'urgence

1. Objet de l'Appel d'Offres

Le Directeur Administratif de la CDENO (Autorité Contractante), lance un appel d'offre pour l'acquisition des œufs fertile pour la Caisse de Développement d'Élevage du Nord Ouest (CDENO).

2. Nature des services

Les prestations du présent marché comprennent l'acquisition œufs fertile pour la Caisse de Développement d'élevage du Nord-Ouest

3. Délais de livraison

Le délai maximum prévu par le Maître d'ouvrage pour la livraison d'œufs fertiles, objet du présent appel d'offres est de trois mois par lot.

4. Allotissement

Les fournitures est dans trois lot mais se délivrera en trois intervalles suivant la notification de l'autorité contractant.

5. Coût prévisionnel

Le cout prévisionnel de l'opération à l'issue des études préalables est de **Deux cent douze million huit cent cinquante mille (212,850,000) francs joindre à une reçu CDEC** divisé en lots comme suit:

- LOT 1 = Soixante-dix millions neuf cent cinquante mille (70, 950,000) FCFA pour 100,000 œuf fertile
- LOT 2 = Soixante-dix millions neuf cent cinquante mille (70, 950,000) FCFA pour 100,000 œuf fertile
- LOT 3 = Soixante-dix millions neuf cent cinquante mille (70, 950,000) FCFA pour 100,000 œuf fertile

6. Participation et origine

La participation est ouverte aux entreprises de droit Camerounaise

7. Financement

Les prestations objet du présent appel d'offres sont financées par le budget de la CDENO pour l'exercice 2026 sur la ligne d'imputation budgétaire n° 20:10:51

8. Method de Soumission

La méthode de soumission choisie pour cette consultation est EN LIGNE. La procédure de dépôt est entièrement en ligne via la plateforme COLEPS à l'adresse <https://www.marchespublics.cm>



9. Consultation du dossier d'Appel d'Offres

Le dossier d'appel d'offres peut être consulté aux heures ouvrables auprès de la CDENO (unité SIGAMP chargée des offres, tel No. 233 36 10 17) ou EN LIGNE à l'adresse <https://www.marchespublics.cm> ou JDM (ARMP)

10. Acquisition du dossier d'Appel d'Offres

Le dossier d'appel d'offres peut être obtenu aux heures ouvrables auprès de la CDENO sur présentation d'une quittance de versement d'une somme non remboursable de **128,500 (Cent vingt-huit mille cinq cent) francs CFA** à la compte ARMP no 100010686097568660001-28 du banque BICEC. Cette quittance devra identifier le payeur comme représentant l'entreprise désireuse de participer à l'Appel d'Offres.

11. Remise des Offres

Toute offre rédigée en français ou en anglais devra être transmise par le soumissionnaire sur la plateforme COLEPS au plus tard le 04 / 03 /2026 à **11.00**. Les originaux des documents administratifs seront scellés et joints aux copies de sauvegarde de l'offre enregistrées sur clé USB ou CD/DVD et transmise à la Commission Interne de passation de Marche de la CDENO sous pli scellé avec l'indication claire et lisible « copie de sauvegarde », en plus de la mention ci-dessous dans les délais impartis, avec la mention :

Avis d'Appel d'Offres National Ouvert n° 003 /AONO/CDENO/CIPM/2026 du 06 / 02 /2026 pour l'acquisition d'œufs fertiles pour la Caisse de Développement de l'Élevage du Nord-Ouest (CDENO) en trois lots »

Taille et format des fichiers

Pour la soumission en ligne, les tailles maximales des documents qui vont transiter sur la plateforme et constituant l'offre du soumissionnaire sont les suivantes :

- 5 MO pour l'Offre Administrative ;
- 15 MO pour l'Offre Technique ;
- 5 MO pour l'Offre Financière.

Les formats acceptés sont les suivants :

- Format PDF pour les documents textuels ;
- JPEG pour les images.

Le candidat veillera à utiliser des logiciels de compression afin de réduire éventuellement la taille des fichiers à transmettre

12. Cautionnement provisoire

Chaque soumissionnaire doit joindre à ses pièces administratives, une caution de soumission établie par une banque de premier ordre agréée par le Ministère chargé des finances et dont la liste figure dans l'annexe 11 du DAO d'un montant de

- LOT 1 : Un million quatre cent dix-neuf mille francs (1,419,000) FCFA.
- LOT 2 : Un million quatre cent dix-neuf mille francs (1,419,000) FCFA.
- LOT 3 : Un million quatre cent dix-neuf mille francs (1,419,000) FCFA.

et valable pendant trente (30) jours au-delà de la date (limite) de validité des offres. La caution bancaire doit être accompagnée d'un reçu de la CDEC

L'absence de la caution de soumission délivrée par une banque de premier ordre ou un organisme financier de première catégorie autorisé par le Ministère chargé des Finances à émettre des cautions dans le cadre des marchés publics, entraînera le rejet pur et simple de l'offre. Une caution de soumission produite mais n'ayant aucun rapport avec la consultation



concernée est considérée comme absente. La caution de soumission présentée par un soumissionnaire au cours de la séance d'ouverture des plis est irrecevable

13. Recevabilité des offres

Les documents administratifs, l'offre technique et l'offre financière doivent être scannés et déposés sur la plateforme COLEPS. Les originaux de la caution de soumission et du reçu de la CDEC doivent être soumis lors de l'ouverture des plis. Ces copies certifiées conformes doivent être signées par le service émetteur ou les autorités administratives compétentes conformément au Règlement Particulier de l'appel d'offres. Ces documents doivent dater de moins de trois (3) mois à compter de la date d'ouverture des offres à l'exception de l'attestation de décharge CNPS dont la validité doit être d'un mois.

14. Ouverture des plis

L'ouverture des offres aura lieu en un temps le 04 / 03 /2026 à 12 heures précises dans la salle de Commission interne de la CDENO.

Seuls le soumissionnaire peuvent assister à cette séance d'ouverture ou s'y faire représenter par une personne de son choix ayant une parfaite connaissance du dossier et mandater à cet effet.

15. Critères d'évaluation

15 (a) Critères éliminatoires

- a) - De l'absence du cautionnement de soumission ;
- b) De la non -production au-delà du délai de 48h d'une pièce du dossier administratif jugée non conforme ou absente lors de l'ouverture des plis, (excepté le cautionnement de soumission);
- c) Des fausses déclarations, manœuvres frauduleuses ou falsification des pièces ;
- d) Absence de Reçus pour indiquer que le montant de la caution a été déposé au CDEC
- e) Du non-respect de 75% critères essentiels;
- f) De l'absence de la déclaration sur l'honneur de non abandon des prestations au cours des trois dernières années ;
- g) De l'absence d'un prix unitaire quantifié dans l'Offre financière ;
- h) Du non-respect de l'une des spécifications techniques majeures indiquées dans le Descriptif des fournitures du présent DAO, le cas échéant ;

15.b Critères essentiels

L'offre technique du soumissionnaire sera évaluée sur les éléments suivants :

- Présentation de l'offre ;
- Les références du soumissionnaire ;
- Le service après-vente;
- la Qualification et expérience du personnel;
- Les Moyens logistiques,
- Méthodologie

Seules les offres ayant totalisé à l'issue de l'évaluation technique une note supérieure ou égale à 75% points sur la base du critère oui seront évaluées financièrement.

16. Attribution de contract

Le contrat sera attribué au soumissionnaire dont l'offre est conforme pour l'essentiel aux dispositions du Dossier d'Appel d'Offres, *techniquement qualifiée et moins disant.*



17. Nombre maximum de lots :

Un soumissionnaire est éligible pour maximum deux lots

18. Durée de validité des offres

Les soumissionnaires restent engagées par leurs offres pendant une période soixante (60) jours, à compter de la date limite fixée pour la remise des offres.

19. Renseignements complémentaires

Les renseignements complémentaires d'ordre technique peuvent être obtenus tous les jours aux heures ouvrables auprès de la CDENO (Unité de SIGAMP), BP 339 Bamenda, Tel 233 36 10 1 / 677451721

20. Lutte contre la corruption et les mauvaises pratiques

Pour toute dénonciation pour des pratiques, faits ou actes de corruption, bien vouloir appeler la CONAC au numéro 1517, l'Autorité chargée des Marchés Publics (MINMAP) (SMS ou appel) aux numéros : (+237) 673 20 57 25 et 699 37 07 48, l'ARMP ou le MO numéro 233 361 440

Bamenda, le 06-02-2026

*Le Directeur Administratif
(Autorité Contractante)*



Ampliations :

- ARMP (pour publication et archivage)
- Président CIPM (pour information)
- MINMAP
- Affichage

DOCUMENT No. 3

GENERAL REGULATION OF THE INVITATION TO TENDER



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A. GENERALITIES

Article 1: Scope of the bid

- 1.1 The Administrative Director of CDENO hereinafter referred to as the Contracting Authority, launches an open invitation to tender in view of obtaining the supply and ancillary services briefly described in the Special Regulations of the invitation to tender and specified in the Supplies Descriptive as well as in the Schedule of Quantities
- 1.2 The successful bidder or contractor must furnish the supplies within the time-limit indicated in the Special Regulations of the invitation to tender and which runs, except otherwise stipulated in the SAC, from the date of notification of the Administrative Order to start the delivery of the supplies or that set in the said Administrative Order.
- 1.3 In this Tender File the term “day” means a calendar day..

Article 2: Funding

The source of financing of the supplies forming the subject of this invitation to tender shall be **the BUDGET of CDENO for 2026, Head 20:10:51.**

Article 3: Fraud and corruption

- 3.1. The Contracting Authority requires that the bidder and contractors respect strictly the rules of professional ethics during the procurement process and execution of this contract. Under this principle, the contracting authority shall:
 - a. Define for the purposes of this clause, the following expressions:
 - I. Is guilty of “corruption” anyone who offers, gives, solicits or accepts any benefit to influence the action of a public official in the allocation or the execution of the Contract
 - II. Is engaged in “fraudulent practices” anyone who distorts or misrepresents facts in order to influence the award or execution of a Contract
 - III. “Collusive practices” are any form of agreement between two or more bidders (with the knowledge of the contracting Authority or not) to artificially maintain prices of the offers at a level not corresponding to those that would result from the competition.
 - IV. “Coercive practices” are any form of damage to persons or their property or threats against them to influence their action in the attribution or the execution of the Contract
 - V. Conflict of interest shall mean any situation in which the financial or personal interest of an agent or public entity is likely to compromise transparency in the award of public contracts
 - b. Any award proposal shall be rejected if it is determined that the proposed successful bidder is directly or through the intermediary of an agent, guilty of corruption or is involved in fraudulent manoeuvres, collusive or coercive practices in the award of this contract
- 3.2. The Minister of Public Contracts, Authority in charge of public contracts may on a provisional basis, take a decision to ban any bidder for a period not exceeding two (02) years, that is recognized guilty of influence, conflicts of interest, fraud, corruption or



production of no-authentic documents in the bid submission, without prejudice to the criminal prosecution that could be engaged against him.

Article 4: Candidates allowed to compete

4.1 If the invitation to tender is restricted, consultation is addressed to all candidates retained after a pre-qualification procedure.

4.2 Generally, the invitation to tender is addressed to all suppliers, subject to the following provisions:

- (a) A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must be from an eligible country, in accordance with the funding agreement.
- (b) A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must not be in a situation of conflict of interest.

A bidder shall be judged to be in a situation of conflict of interest if he:

- i) Is or was associated in the past in an enterprise (or a subsidiary of this enterprise) which provided consultancy services for the conception, preparation of specifications and other documents used within the scope of contracts awarded for this invitation to tender; or
 - ii) presents more than one bid within the context of this invitation to tender, except authorised variants according to article 17, where need be; meanwhile, this does not prevent the participation of sub-contractors in more than one bid; or
 - iii) The Contracting Authority or Project Owner has financial interests in the share capital in way as to compromise the transparency of the contracts award procedure.
- (c) The bidder must not have been excluded from bidding for public contracts.
- (d) A Cameroonian public enterprise may participate in the consultation if it can demonstrate that it is (i) legally and financially autonomous, (ii) managed according to commercial laws and (iii) not under the direct or indirect supervisory authority of the Contracting Authority or Project Owner.

Article 5: Supplies and ancillary services meeting the criteria of origin

5.1 All supplies and ancillary services forming the subject of this contract must come from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender.

5.2 Within the meaning of this article 5(1) above, the term “supplies” shall refer to products, raw materials, machines, equipment and industrial installations; and the term “ancillary services” shall notably refer to services such as insurance, installation, training and initial maintenance.

5.3 The term “originate” shall qualify the country where the supplies are extracted, cultivated, produced, manufactured or transformed; or the country where a manufacturing, transformation or assembly of components process results in the obtention of a commercial article whose basic characteristics are substantially different from those of its components.

Article 6: Qualification of the bidder

6.1 As an integral part of their offer, bidders must:



- (a) Submit a power of attorney making the signatory of the bid bound by the offer; and
- (b) Furnish all the information (to complete or update the information included in the request for pre-qualification which may have changed in the case where the candidates had to pre-qualify) contract.

Information relating to the following points shall be requested, if need be:

- (i) The production of certified balance sheets and recent turnover;
- (ii) Access to a credit line or availability of other financial resources;
- (iii) Orders acquired and contracts awarded;
- (iv) Pending litigations; and
- (v) Availability of indispensable equipment.

6.2 Bids presented by two or more associated undertakings (joint-contracting) must satisfy the following conditions:

- a. The bids must include all the information listed in article 6(1) above. The Special Regulations must specify the information to be furnished by the group and the information to be furnished by each member of the group;
- b. The bid and the contract must be signed in a way that is binding on all members of the group;
- c. The nature of the group (*joint or several*) must be specified and justified with the production of a joint venture agreement in due form;
- d. The member of the group designated as the representative shall represent all the undertakings vis à vis the Contracting Authority in the execution of the contract.
- e. In case of joint co-contracting, the co-contractors shall share the sums which are paid by the Administration into a single account; on the other hand, each undertaking is paid in its own account by the Administration where it is several co-contracting.

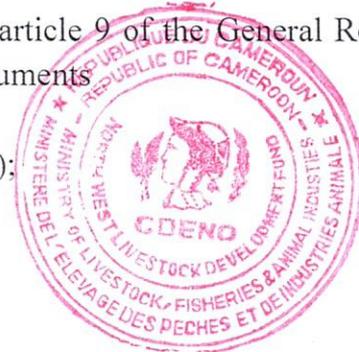
6.3 Bidders should equally present sufficiently detailed proposals to demonstrate that they conform to the technical specifications and delivery time limits set in the Special Regulations of the invitation to tender.

B. TENDER FILE

Article 7: Document constituting the tender file (DAO)

7.1 The Tender File describes the supplies forming the subject of the contract, sets the consultation procedure by suppliers and specifies the terms of the contract. Besides the addendum (addenda) published in accordance with article 9 of the General Regulations of the invitation to tender, it includes the following documents

- a) The tender notice (OAA);
- b) General Regulation of the call for tender (RGAO);



- c) Special Regulation of the call for tender (OMPP);
- d) Specification of the Special Administrative Clauses (CCAP);
- e) Description of items to be supplied
- f) Unit price schedule;
- g) Schedule of detailed estimates;
- h) Schedule of Sub-Detail of unit prices;
- i) Model of draft contract;
- j) Model engagement letter by bidder;
- k) Model bid submission letter;
- l) Model bid bond;
- m) Model performance guarantee;
- n) Model bank guarantee for the refund of start-up advance of;
- o) Lists of banks of 1st order approved by the Ministry in charge of Finance;
- p) Table of references of the bidder;
- q) Table of key materials and equipment of the contractor;
- r) Model of qualification and experience of the key personnel responsible for enforcement of the contract.

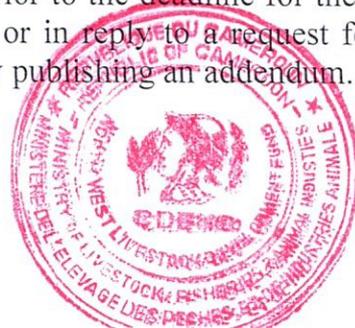
7.2. The bidder must consider all of the regulations, forms, conditions and specifications contained in the DAO. He is invited to provide all the information requested and to prepare a compliant offer in all aspects. Any deficiency can lead to the rejection of its offer.

Article 8: Clarification made to the tender file

- 8.1 Any bidder who wants to obtain clarifications on the Tender File may request them from the Contracting Authority in writing or by electronic mail (teletype or e-mail) at the Contracting Authority's address indicated in the Special Regulations of the invitation to tender. The Contracting Authority shall reply in writing to any request for clarification received at least fourteen (14) days prior to the deadline for the submission of the offers. A copy of the Contracting Authority's response, indicating the question posed but not mentioning the author, is addressed to all bidders who bought the Tender File.
- 8.2 Between the publication of the tender notice including the pre-qualification phase of candidates and the opening of bids, any bidder who feels aggrieved in the public contracts award procedure may lodge a complaint to the Minister Delegate in charge of public contracts.
- 8.3 The complaint must be addressed to the Contracting Authority with copies to the body in charge of the regulation of public contracts and the chairperson of the Tenders Board.
- 8.4 The Contracting Authority has five (5) days to react. A copy of the reaction shall be forwarded to the body in charge of the regulation of public contracts

Article 9: Amendment of the Tender File

- 9.1 The Contracting Authority may at any moment prior to the deadline for the submission of offers and for any reason, be it at his initiative or in reply to a request for clarification formulated by a bidder, amend the Tender File by publishing an addendum.



9.2 Any published addendum shall be an integral part of the Tender File, in accordance with article 7.1 of the General Regulations of the invitation to tender and must be communicated in writing or made known to all bidders who bought the Tender File. The latter must acknowledge receipt of each of the addenda in writing to the Contracting Authority.

9.3 In order to give bidders sufficient time to take account of the addendum in the preparation of their bids, the Contracting Authority may postpone as is necessary, the deadline for the submission of bids, in accordance with provisions of article 23.2 of the General Regulations of the invitation to tender.

C. PREPARATION OF THE BIDS

Article 10: Bidding fee

The candidate will bear all the costs associated with the preparation and presentation of its offer, and the Contracting Authority is not responsible for any of these costs, or to settle them, regardless of the conduct or outcome of the tender procedure.

Article 11: Language of the bid

The bid, all correspondence and all documents exchanged between the bidder and the Contracting Authority will be written in English or French.

Article 12: Constituent documents of the offer

12.1. The bidder's offer will include documents detailed in the OMPP, duly completed and grouped in three volumes:

12.2 The bid presented by the bidder shall include the documents detailed in the Special Regulations of the invitation to tender, duly filled and put together in three volumes:

a. Volume 1: Administrative file

It includes:

- i) All documents attesting that the bidder:
 - Proof of purchase of the tender file;
 - Has subscribed to all declarations provided for by the laws and regulations in force;
 - Paid all taxes, duties, contributions, fees or deductions of whatever nature;
 - Is not winding up or bankrupt;
 - Is not the subject of an exclusion order or forfeiture provided for by the law in force;
- ii) The bid bond established in accordance with the provisions of article 19 of the General Regulations of the invitation to tender;
- iii) The written confirmation empowering the signatory of the bid committing the bidder, in accordance with the provisions of article 6.1 the General Regulations of invitation to tender.

b. Volume 2: Technical bid

b.1 Information on qualifications

The Special Regulations of the invitation to tender specify the documents to be furnished by the bidders attesting to the qualification to bid in accordance with articles 6(1), 6(2) and 18 of the General Regulations.



b.2 Technical proposals

The Special Regulations specify the constituent elements of the technical proposals of bidders notably:

- A detailed description of the technical characteristics, performance, makes, models and references of the materials proposed including technical prospectuses in accordance with article 17 of the General Regulations;
- The calendar, schedule and delivery deadline.

b.3 Proof of acceptance of conditions of the contract

The bidder shall submit duly initialled copies of administrative and technical documents relating to the contract, namely:

1. The Special Administrative Conditions (SAC);
2. Technical specifications.

c. Volume 3: Financial bid

The Special Regulations specify the elements that will help in justifying the cost of the services, namely:

1. The signed and dated original bid prepared according to the attached model, stamped at the prevailing rate;
2. The duly filled Schedule of unit and/or all-in prices;
3. The duly filled detailed estimates;
4. The sub-details of prices and/or breakdown of all-in prices;

To this effect, bidders should use the model documents and forms provided for in the Tender File, subject to the provisions of article 19(2) of the General Regulations of invitation to tender concerning the other possible forms of bid bond.

Article 13: Bid price

13.1 Prices shall be indicated as required in the model schedules of prices and sub-details of prices furnished in annex.

In indicating the price, the supplier is free to use the services of a transporter and to obtain insurance services from any country, subject to the conditions of eligibility attached to the financing agreement.

Prices proposed in the schedules of sub-details of prices for Supplies and Ancillary Services shall be presented in the following manner:

- a. For supplies manufactured in Cameroon:
 - i. Prices exclusive of taxes of supplies at the local level;
 - ii. Sales and other taxes collected on the supplies which will be due if the contract is awarded;
 - iii. The price of domestic transportation, insurance and other local services related to the delivery of the supplies up to their final destination (project site) specified in the Special Regulations of the invitation to tender.



13.2 The prices offered by the bidder should be firm during the whole duration of the execution of the contract and should not in any way vary, except there is a contrary provision in the Special Regulations. A bid including a price revision clause will be considered as not being in conformity and set aside, in accordance with article 29(3) of the General Regulations.

Article 14: Bid Currency and settlement

Prices shall be drawn in the CFA francs.

Article 15: Documents attesting to the eligibility of the bidder

The bidder shall furnish as full part of his bid, documents attesting that he meets the conditions of the provisions of article 4 of the General Regulations.

Article 16: Documents attesting to the admissibility of supplies

16.1 In application of the provisions of article 5 of the General Regulations, the bidder shall furnish as a full part of his bid, documents attesting that all the supplies and services which he proposes to furnish in execution of the contract meet the criteria of origin.

16.2 These documents will consist of a declaration of country of origin of the supplies and services proposed in the Schedule of prices, declaration to be confirmed by a certificate of origin at the time of shipment.

Article 17: Documents attesting to the conformity of supplies

17.1 To establish the conformity of supplies and ancillary services of the Tender File, the bidder shall, within the scope of his bid, provide written proofs that the supplies conform to the technical specifications and standards mentioned in the Supplies Description.

17.2 These proofs may take the form of prospectus, drawings or data and include a detailed description of the main technical and performance characteristics of the supplies and ancillary services, demonstrating that they essentially correspond to the specifications and, where need be, a list of differences and reservations in relation to the provisions of the Supplies Description.

17.3 The bidder shall also provide a list giving all the details, including the available sources of supply and the current prices of spare parts, special tools, etc necessary for the proper and continuous functioning of the supplies from the start of their use by the Project Owner and during the period specified in the Special Regulations.

17.4 The standards which apply to the execution methods, manufacturing processes, equipment and materials as well as references to trademarks or catalogue numbers specified by the Project Owner or Delegated Project Owner in the Quantity Schedule, delivery calendar and technical specifications are mentioned only for information and in no way have a restrictive character.

The bidder may substitute them with other quality standards, trademarks and/or other catalogue numbers provided that he establishes to the satisfaction of the Project Owner that the standards, makes and numbers thus substituted are substantially equivalent or superior to the specifications of the Schedule of prices and technical specification.



- 15 MB for the Technical Offer;
- 5 MB for the Financial Offer.

The following formats are accepted:

- PDF format for text documents;
- JPEG for images.

The applicant shall make sure that he uses compressing software to possibly reduce the size of the files to be transmitted

Article 23: Date and time-limit for submission of bids

23.1 The bids must be received by the Contracting Authority (CDENO Office) not later than the date and time stated in the Special Regulations of the invitation to tender.

23.2 The Contracting Authority may, at his discretion, postpone the deadline set for the submission of the bids by publishing an addendum in accordance with the provisions of article 9 of the General Regulations. In this case, all the rights and obligations of the Contracting Authority and bidders previously governed by the initial date will henceforth be governed by the new date.

Article 24: Late bids

Any bid received by the Contracting Authority beyond the deadline for the submission of bids set by the Contracting Authority in application of article 23 of the General Regulations shall be declared late and consequently rejected.

Article 25: Amendment, substitution and withdrawal of bids

25.1 A bidder may modify, replace or withdraw his bid after submitting it, on condition that the written notification of the modification or withdrawal is received by the Contracting Authority prior to the end of the time-limit prescribed for the submission of bids. The said notification must be signed by an authorised representative in application of article 21(2) of the General Regulations.

The modification or the corresponding replacement bid must be attached to the written notification. As the case may be, the envelopes must bear the inscription “WITHDRAWAL”, and “REPLACEMENT BID” or “MODIFICATION”.

25.2 The notification of modification, replacement or withdrawal should be prepared, sealed, marked and forwarded in accordance with the provisions of article 22 of the General Regulations. The withdrawal may equally be notified by telephone but should, in this case, be confirmed by a duly signed written notification whose date, post mark being authentic, must not be posterior to the time-limit set for the submission of offers.

25.3 Bids being requested to be withdrawn in application of article 25(1) shall be returned unopened.

25.4 No bid may be withdrawn in the interval between the deadline set for the submission of bids and the expiry of the validity period of the bids set in the model bid. The withdrawal of a bid by a bidder during this interval may lead to the confiscation of the bid bond in accordance with the provisions of article 19(6) of the General Regulations.



E. OPENING OF TENDERS AND EVALUATION OF OFFERS

Article 26: Opening of envelopes and petitions

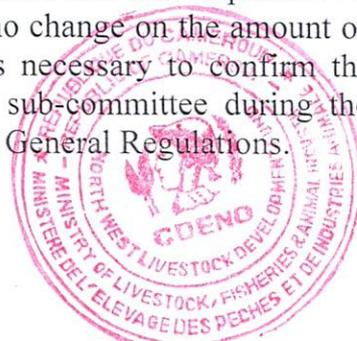
- 26.1 25.1 The Tenders Board shall open the bids in single phase and in the presence of the bidder or their representatives who wish to attend at the date, time and address specified in the Special Regulations. Representatives of bidders shall sign a register attesting to their presence.
- 26.2 All bids shall be opened successively and the name of the bidder announced aloud as well as the the price offered, including any rebates [*in case of opening of financial bids*] and any variant, where necessary, the existence of a guarantee of the bid if it is required and any other details which the Contracting Authority deems useful to be mentioned. Only rebates and variants of bids announced to the hearing of everyone during the opening of bids shall be submitted for evaluation.
- 26.3 Bid-opening minutes are recorded on the spot mentioning the admissibility of bids, their administrative regularity, prices, rebates and time-limits as well as the composition of the Evaluation sub-committee. A copy of the said minutes to which is attached the attendance sheet is handed over to all the participants at the end of the session.
- 26.4 At the end of each bid-opening session, the chairperson of the Tenders Board immediately hands over to the focal point designated by the body in charge of regulation of public contract an initialled copy of the bids presented by bidders.
- 26.5 In case of petition as provided for by the Public Contracts Code, it should be addressed to the Minister Delegate in charge of Public Contracts with a copies to the body in charge of the regulation of public contracts, the head of structure to which is attached the Tenders Board concerned.
- It must reach within a maximum deadline of three (3) working days after the opening of bids in the form of a letter to which is obligatorily attached a sheet of the petition form duly signed by the petitioner and possibly by the chairperson of the Tenders Board.
- The Independent Observer attaches to his report the sheet that was handed to him, including any related commentaries or observations.

Article 27: Confidential nature of the procedure

- 27.1 No information relating to the examination, evaluation, comparison of bids and verification of the qualification of bidders and the contract award recommendation shall be given to bidders or to any other person concerned with the said procedure as long as the contract award has not been made public, subject to the disqualification of the bidder and the suspension of the authors from all activities related to public contracts.
- 27.2 Any attempt by a bidder to influence the Tenders Board or the Evaluation sub-committee of the bids or the Contracting Authority in their award decision may cause the rejection of his bid.
- 27.3 Notwithstanding the provisions of article 27(2), between the opening of envelopes and the award of the contract, if a bidder wishes to enter into contact with the Contracting Authority for reasons having to do with his bid, he should do so in writing.

Article 28: Clarifications on the bids and contact with the Contracting Authority

- 28.1 To ease the examination, evaluation and comparison of bids, the Tenders Board may, if it desires, request any bidder to give clarifications on his bid. This request for clarification and the response given are formulated in writing but no change on the amount or content of the bid is sought, offered or authorised, except it is necessary to confirm the correction of calculation errors discovered by the Evaluation sub-committee during the evaluation in accordance with the provisions of article 32 of the General Regulations.



28.2 Subject to the provisions of paragraph 1 above, bidders shall not contact members of the Tenders Board and the Evaluation sub-committee for questions related to their bids, between the opening of envelopes and the award of the contract.

Article 29: Conformity of bids

29.1 The Evaluation sub-committee shall carry out a detailed examination of bids to determine if they are complete, if the required guarantees are furnished, if the documents were correctly signed and if generally the bids are in proper order.

29.2 The Evaluation sub-committee shall determine if the bid is essentially in conformity with the conditions fixed in the Tender File based on the content without recourse to external elements of proof.

29.3 A bid that conforms to the Tender File shall essentially be a bid that respects all the terms, conditions and specifications of the Tender File, without substantial divergence or reservation. A substantial divergence or omission is that:

- a. which substantially limits the scope, quality or performance of the supplies and ancillary services specified in the contract;
- b. which substantially limits and is not in conformity with the Tender File, the rights of the Contracting Authority or the obligations of the bidder in relation to the contract; or
- c. Whose acceptance would be prejudicial to other bidders who presented bids that essentially conformed with the Tender File.

29.4 If a bid is essentially not in compliance, it shall be rejected by the competent Tenders Board and shall not eventually be rendered in compliance.

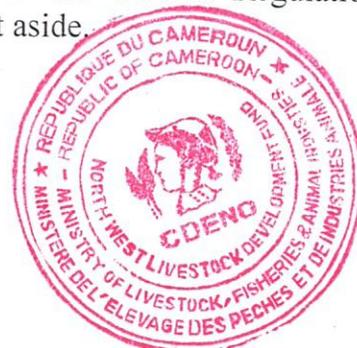
29.5 The Contracting Authority reserves the right to accept or reject any modification, divergence or reservation. Modifications, divergences, variants and other factors which are beyond the requirements of the Tender File shall not be considered during the evaluation of bids.

Article 30: Evaluation of technical bid

30.1 The Evaluation sub-committee shall examine the bid to confirm that all the conditions fixed in the Special Regulations and Special Administrative Conditions were accepted by the bidder without substantial difference or reservation.

30.2 The sub-committee shall evaluate the technical aspects of the bid presented in accordance with article 17 of the General Regulations in order to ensure that all the stipulations of the Schedule of prices, delivery calendar and Supplies Specification (technical specifications, plans, inspections and trials) are respected without substantial difference or reservation.

30.3 If after the examination of the terms and conditions of the invitation to tender and the technical evaluation, the Evaluation sub-committee establishes that the bid does not essentially conform in application of article 29 of the General Regulations, it shall propose to the Tenders Board that the said bid be set aside.



Article 31: Qualification of the bidder

The Evaluation sub-committee shall ensure that the bidder retained for having submitted the bid that substantially conformed to the provisions of the Tender File, meets the qualification criteria stipulated in article 6 of the Special Regulations. It is essential to avoid arbitrariness in determining qualification.

Article 32: Correction of errors

- 32.1 The Evaluation sub-committee shall verify the bids considered essentially in conformity with the Tender File to rectify the possible calculation errors. The sub-committee shall rectify the errors in the following manner:
- a) If there is a contradiction between the unit price and the total obtained by multiplying the unit price by the quantities, the unit price shall be authentic and the total price shall be corrected, unless, according to the Evaluation sub-committee, the decimal point of the unit price is manifestly badly placed. In which case the total price indicated shall prevail and the unit price corrected.
 - b) If the total obtained by the addition or subtraction of sub totals is not exact, the sub totals shall be authentic and the total corrected;
 - d) If there is a contradiction between the indicated price in letters and figures, the amount in letters shall be authentic, unless the amount is linked to an arithmetical error, in which case the amount in figures shall prevail subject to paragraphs a) and b) above.
- 32.2 The amount featuring in the bid shall be corrected by the Evaluation sub-committee in accordance with the error correction procedure referred to above and with the confirmation of the bidder, the said amount shall be considered to commit him.
- 32.3 If the bidder who presented the bid assessed as being the lowest bid does not accept the corrections, his bid shall be rejected and his bond may be seized.

Article 33: Conversion into a single currency

All bids presented for opening must be converted to **francs CFA** by the bidders . Failure to do so, the prices stated on the financial file shall be considered to be in francs CFA without any change of value by the commission.

Article 34: Financial evaluation of bids

- 34.1 The Evaluation sub-committee shall proceed to the evaluation and comparison of bids which it had determined essentially met the provisions of the Tender File within the meaning of articles 29, 30 and 31 of the General Regulations.
- 34.2 For this evaluation the Evaluation sub-committee shall consider the following elements:
- a) the bid price, indicated according to the provisions of article 13 of the General Regulations;
 - b) adjustments made on the price to correct the arithmetical errors in application of article 32 of the General Regulations;
 - c) adjustments made on the price as a result of rebates offered in application of paragraph 13(4) of the General Conditions;



34.3 To evaluate the bid price, the Evaluation sub-committee may equally consider factors other than the bid price indicated including the characteristics, performance of the supplies and ancillary services and purchase conditions.

The factors retained and specified in the Special Regulations, where need be, shall be expressed in monetary terms in a way as to facilitate the comparison of bids.

Article 35: Margin of preference

If this provision is mentioned in the Special Regulations, national business persons may benefit from a national preference margin as provided for in the Public Contracts Code for reasons of evaluation of the bids. **In the case of fertile it is not applicable**

Article 36: Comparison of bids

The Evaluation sub-committee shall compare all the bids that substantially conform to determine the bid valued as the lowest, in application of articles 34 above.

F. Award of the contract

Article 37: Award of the contract

37.1 The Contracting Authority shall award the Contract to the bidder whose bid was judged essentially in conformity with the Tender File and who has the required technical and financial capacities to execute the contract satisfactorily and whose bid was evaluated as the lowest by including, where necessary, proposed rebates.

37.2 Any award of supplies Contract shall be to the bidder meeting all the technical and financial capacities resulting from the required essential or eliminatory criteria and presenting the bid evaluated as the lowest.

Article 38: The right by the Contracting Authority to declare an invitation to tender unsuccessful or cancel a procedure

The Contracting Authority reserves the right to cancel a procedure of invitation to tender after the authorisation of the Minister in charge of public contracts where the offers have been opened or to declare an invitation to tender unsuccessful after the advice of the competent Tenders Board, without any claims being entertained.

Article 39: Right to modify quantities during the award of the contract

During the award of the contract, the Contracting Authority reserves the right to increase or decrease by not more than fifteen per cent (15%), the quantity of the supplies and services initially specified in the Quantity Schedule, without changing the unit prices or other terms and conditions.

Article 40: Notification of the award of the contract

Before the expiry of the validity of the bids set in the Special Regulations, the Contracting Authority shall notify the successful bidder by telecopy confirmed by registered mail that his bid was retained. This letter shall indicate the amount the Project Owner will pay the supplier to execute the contract and the execution time-limit.



Article 41: Publication of results of award and petitions

- 41.1 Any award decision of a public contract by the Project Owner or the Delegated Project Owner shall be inserted with an indication of the price and deadline in the Public Contracts Journal published by the body in charge of the regulation of public contracts or any other publications authorised to do so.
- 41.2 The Contracting Authority shall communicate to any bidder or administration concerned, upon request addressed to it within a maximum deadline of five (5) days after publication of the award results, the minutes of the award session of the related contract to which shall be appended the evaluation report of the bids.
- 41.3 The Contracting Authority is bound to communicate the reasons for the rejection of bids of the bidders concerned who so request.
- 41.4 After publication of the award results, bids that are not withdrawn within fifteen (15) days shall be destroyed, without any claims for compensation being entertained. Only the copy destined for the body in charge of regulation shall be kept.
- 41.5 In case of petition, it should be addressed to the Minister Delegate in charge of Public Contracts with copies to the Public Contracts Regulatory Agency, the Contracting Authority and the chairperson of the said Tenders Board.

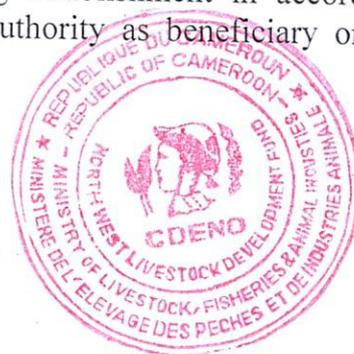
It must take place within a maximum deadline of five (5) working days after the publication of the results.

Article 42: Signing of the contract

- 42.1 After publication of the results, the draft contract subscribed by the successful bidder shall be submitted to the Tenders Board for examination and opinion and where applicable to the prior endorsement of the Minister in charge of public contracts. .
- 42.2 The Contracting Authority has seven (7) days to sign the contract from the date of reception of the draft contract approved by the competent Tenders Board and subscribed by the successful bidder and where applicable after the endorsement of the Minister in charge of Public Contracts.
- 42.3 The contract must be notified to the successful bidder within five (5) days of its date of signature.

Article 43: Final Bond

- 43.1 Within twenty (20) days of the notification by the Contracting Authority, the supplier shall furnish the Project Owner with a final bond in the form stipulated in the Special Regulations, in accordance with the model provided in the Tender File.
- 43.2 The bond whose rate shall be 2% of the amount of the contract inclusive of all taxes, may be replaced by a guarantee from a banking establishment in accordance with the instruments in force with the Contracting Authority as beneficiary or by a joint or several guarantee.



- 43.3 Small and medium-sized enterprises (SME) constituted of nationals may, in lieu of the guarantee, provide a statutory lien or a bond issued by a banking establishment or a first rate financial institution approved in accordance with the instruments in force.
- 43.4 Failure to produce the final bond within the prescribed time-limit shall likely cause the termination of the contract.



Document No. 4:
Special Regulations of the invitation to
tender



SPECIAL TENDER CLAUSES.

1. **Subject matter of the Invitation to Tender**
The objective of this open invitation to tender is for the SUPPLY OF FERTILE EGGS TO CDENO in three (3) lots .
2. **Name and address of contracting authority:**
THE ADMINISTRATIVE DIRECTOR of CDENO, P.O. Box 399 Bamenda
3. **Delivery deadline**
This delivery deadline for each of these LOT shall be 3 months from the date of notification to start supply.
4. **Funding**
Project shall be funded by CDENO budget 2026 Head 20:10:51
5. **List of pre-qualified candidates,**
Not applicable
6. **Criteria of origin of bidders**
Bidders should be nationals or foreigners who have registered business enterprises in Cameroon.
7. **Criteria of origin of supplies**
The product (fertile eggs) should be obtained from a certified farm which could be national or international so far as the technical specifications are made.
8. **Bidder's qualification**
 - II. **Evaluation criteria for bidders**
 - General Presentation
 - Personnel
 - References
 - Equipment
 - methodology
 - After-Sales Service;
 - Financial Capacity
 - III. **In case of a group of suppliers:** Not Applicable
9. **Language of bid:**
Bids shall either be presented in English or French language
10. **PRESENTATION OF THE TENDER.**
The bids prepared in English or French and shall be presented in the COLEPS platform
 - A) **Administrative Documents**
 - B) **Technical Documents**
 - C) **Financial Documents**

Administrative tender: shall contain the administrative documents of the enterprise. These documents shall be original or copies certified by competent authorities not more than three months.

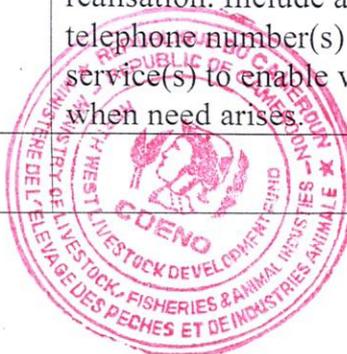


ADMINISTRATIVE DOCUMENTS.

No.	DESIGNATION.
A1	Submission letter, stamped and affixed a fiscal stamp
A2	An attestation of non exclusion issued by the public contract regulatory Board (ARMP)
A3	Purchase receipt of tender file of 130,000FCFA issued by BICEC bank
A4	Valid tax payers' card
A5	A current attestation of fiscal conformity
A6	Attestation of bank account in the name of the Enterprise
A7	An affidavit of non-bankruptcy issued by the court of 1 st instance of the area where the contractor is resident.
A8	Clearance certificate issued by National social Insurance Fund
A 9	Guarantee deposit for the tender of 1,419,000 FCFA or its equivalent for each LOT according to the attached model accompanied by CDEC receipt
A10	Copy of localization plan
A11	A group agreement where applicable
A12	The power of Attorney or "Authorization" where necessary.
A13	Certificate of incorporation (registres de commerce).

B: The TECHNICAL BID shall contain the technical tenders of the enterprise, which shall comprise the under mentioned documents.

No	DOCUMENT	SPECIFICATION	AUTHENTICATION
B1	Personnel list	<p>It shall contain:</p> <ul style="list-style-type: none"> ☞ Supervisor: At least a Veterinary Doctor with at least 05 years' experience in the field. ☞ Assistant Supervisor: At least a Senior livestock technician with at least 05 years' experience in the field 	<p>Attach for each person a CV (<i>signed and dated by the individual</i>) as well as a certified copy of highest diploma of each person concerned and a presentation of original of certificate, certified copy of the identity card.</p> <p>NB-All key personnel must present commitment of availability duly signed & certified by the personnel concerned</p>
B2	Equipment list	It shall show clearly the means at the disposal of the enterprise to carry out the supplies (Refrigerated van an a liaison vehicle	Attach certified copies of cartegrise and lease agreement where necessary
B3	References of the enterprise.	List of three contracts for the supply of fertile eggs ≥ 50 million each realized within the last five years	Amount of contract, copies of (1 st and last pages) and minutes of reception or attestation of effective realisation. Include accessible telephone number(s) of beneficiary service(s) to enable verification when need arises.
B4	After sale service	Packaging, Transportation, registration Certification etc	



B5	Description of item to be supplied	Provided in tender file.	Initialed on every page and signed and stamp on the last page
B6	Financial capability	Attestation of pre-financing delivered by a banking institution recognised by MINFI/COBAC of at least 55% to the amount of the contract TTC	Date and signature of bank Manager in charge.

C: Financial TENDER>> and shall contain the following:
FINANCIAL BID

No.	DESIGNATION.
C1	Declaration of intention to tender, signed, dated and stamped, affixed with a fiscal stamp
C2	Completed and signed mail Enclosure of unit prices.
C3	Signed Bills of quantities and cost estimates indicating the total amount without taxes (HT) and with all taxes (TTC)
C4	Sub details of unit prices
C5	Complete special administrative clauses (CCAP) signed and dated.

Each internal envelope shall carry the name of the enterprise and the corresponding nature of the tender.

BID PRICE

11. CURRENCY OF BID

The currency applicable to this bid shall be the FCFA

12. The price of the contract shall *Not* be revisable

Since the contract duration is less than 12 months, the prices of the contract shall not be revisable during execution

13. International tender: Not applicable

14. Currency of the Contracting Authority: The Currency of the contracting Authority (the Director of CDENO) shall be Francs CFA

15. DURATION OF CONTRACT. The maximum deadline for the job forming the subject of this invitation to tender shall be **three (03) months for each LOT** from the date of notification of each service order for supply and the delivery schedules for each LOT shall be done by the contracting authority.

PREPARATION AND SUBMISSION OF OFFER

16. BID BOND:

Each bidder must attach to his/her administrative documents a bid bond issued by a bank approved by the ministry of the Finance as follows:

- LOT 1 : Un million quatre cent dix-neuf mille francs (1,419,000) FCFA.
- LOT 1 : Un million quatre cent dix-neuf mille francs (1,419,000) FCFA.
- LOT 1 : Un million quatre cent dix-neuf mille francs (1,419,000) FCFA.

The Bid bond has to be accompanied by a CDEC receipt



17. Period of validity of bids

The period of validity of bids is shall be 60 days from the date of submission of offers

18. The number of copies of the bids

Bids in English or French shall be submitted by the bidder on the COLEPS platform. Back-up copies of the tender recorded on a USB key or CD/DVD must be sent in a sealed envelope with the clear and legible indication "back-up copy", in addition to the above-mentioned Indication, within the deadline set and should carry the following inscription: For online submissions, the offer must

No bids shall be received after the time limit for the submitting of bids, and bids once submitted shall not be retrieved again for corrections or modifications.

19. Address of the Contracting Authority to be used for the submission of offers

Bids shall be submitted to CDENO main office, SIGAMP UNIT

**20. The subject shall be open national invitation to tender No. _____ for the
SUPPLY OF FERTILE EGGS TO CDENO IN 3 LOTS BY EMERGENCY
PROCEDURE**

21. DELIVERY DEADLINE: The maximum deadline for the job forming the subject of this invitation to tender shall be **three (03) months for each LOT** from the date of notification of each service order for supply and the delivery schedules for each LOT shall be done by the contracting authority

22. VENUE, TIME, OPENING OF BIDS AND EVALUATION OF TENDERS.

The opening of bids shall take place on the -----/2026 at **12.00 pm** in the CDENO conference hall Bamenda. The tenders shall be opened and evaluated following the evaluation sheet attached as Annexed

Conversion into a single currency

23. The currency retained for conversion into a single currency is the CFA francs and Source of exchange rate: Bank of Central African Sates (BEAC)

24 Date of exchange rate:

The date of exchange rate shall not be more than 28 days to the deadline for the submission of bids.

25. AWARD OF THE CONTRACT: The contracting authority shall award the contract to the bidder whose bid is judged to conform to the essentials of the tender specification, and who has submitted the most coherent bid and the lowest bid. But inconsistent and unrealistic offers will not be accepted.

A bidder is eligible for at most 2 LOTS separately.



Document No. 5:
Special Administrative Conditions
(SAC)



Content

Chapter I: General

- Article 1 - Subject of the contract
- Article 2 - Award procedure (GAC supplemented)
- Article 3 - Definitions and duties (article 2 of GAC supplemented)
- Article 4 - Applicable language, law and regulations
- Article 5 - Standards (article 3 of GAC supplemented)
- Article 6 - Constituent documents of the contract (article 9 of GAC)
- Article 7 - General applicable instruments (GAC supplemented)
- Article 8 - Communication (article 6 of GAC supplemented)
- Article 9 - Administrative Orders (article 8 of GAC)
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- Article 11 - Supplier's material and personnel (GAC supplemented)

Chapter II: Financial conditions

- Article 12 - Guarantees and bonds (articles 21 and 40 of GAC)
- Article 13 - Amount of contract
- Article 14 - Place and method of payment (GAC supplemented)
- Article 15 - Price variation (article 17 of GAC)
- Article 16 - Price revision formula (article 18 of GAC)
- Article 17 - Price updating formula (article 18 of GAC)
- Article 18 - Advances (article 21 of GAC)
- Article 19 - Payment (article 19 supplemented)
- Article 20 - Interest on overdue payments (article 20 of GAC)
- Article 21 - Penalties for delay (article 34 of GAC supplemented)
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Chapter III: Execution of services

- Article 24 - Patent rights (GAC supplemented)
- Article 25 - Place of delivery and deadline (articles 31 and 33(1))
- Article 26 - Role and responsibilities of supplier (GAC supplemented)
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- Article 30 - Documents to be furnished before the technical acceptance (article 41 of GAC supplemented)
- Article 31 - Provisional acceptance (articles 40 and 41 of GAC)
- Article 32 - Documents to be furnished after provisional acceptance (article 40 of GAC supplemented)
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- Article 35 - Termination of the contract (article 57 of GAC)
- Article 36 - Case of force majeure (article 56 of GAC)
- Article 37 - Differences and disputes (article 61 of GAC)
- Article 38 - Drafting and dissemination of this contract (GAC supplemented)
- Article 39 and last - Entry into force of the contract (GAC supplemented)



Chapter I General

Article 1: Subject of tender

The Contract has as subject **THE SUPPLY OF FERTILE EGGS TO CDENO IN 3 LOTS BY EMERGENCY PROCEDURE**

Article 2: Award procedure (GAC supplemented)

The present Contract is awarded after a open national invitation to tender following the procedures laid down for the award of public contracts in Cameroon.

Article 3: Definitions and duties (article 2 of GAC supplemented)

1- General definitions

- The Contracting authority is **the Administrative Director of CDENO**. He is responsible for the general administrative, financial services forming the subject of the Contract and the conservation of the originals of the Contract / transmission of copies to ARMP and other stake holders involved in the execution of the contract.
- The Project manager is **the Technical Service of CDENO**, responsible for the technical services forming the subject of the Contract
- The contract engineer is **the Regional Delegation MINEPIA North West** and is responsible for the follow-up of the execution of the Contract
- The Regional control brigade of MINMAP shall carry out unannounced controls

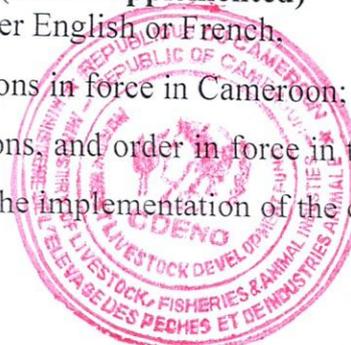
2- Security

This contract may be used as security, subject to any form of assignment of receivables. In this case:

- The authority in charge of ordering payment shall be **the Administrative Director of CDENO and the Finance Controller of CDENO**.
- The body or official in charge of payment shall be the **Accounting Officer of CDENO**;
- The official competent to furnish information within the context of execution of this Contract shall be the contract manager and the contract engineer.
- **A follow up Commission** : not applicable here because of the amount of the contract

Article 4: Language, applicable law and regulation (GAC supplemented)

- a. The language used is that of the submission is either English or French.
- b. The laws and regulations are the laws and regulations in force in Cameroon;
- c. The supplier undertakes to observe laws, regulations, and order in force in the Republic of Cameroon, and as well in its own organization in the implementation of the contract.



Article 5: Standards (article 3 of GAC supplemented)

- 5.1 The supplies done in execution of this contract shall be in conformity with the standards laid down in the Technical Specifications and where no standard is mentioned, to the authoritative standard on the issue and applicable in Cameroon; this standard shall be the most recent standard approved by the competent authority.
- 5.2 The supplier shall study, execute and guarantee the supplies and services of this contract by taking into consideration the best practices in Cameroon for operations of similar technology.

Article 6: Constituent documents of the contract (Article 9 of GAC)

The constituent contractual documents of this contract in order of priority are

- 1) The bid or commitment letter;
- 2) The supplier's bid and its annexes in all provisions not contrary to the Special Administrative Conditions (GAC) and the Technical Specifications referred to above;
- 3) The Special Administrative Conditions (SAC);
- 4) The Technical Specifications (TS);
- 5) The particular elements necessary for the determination of the contract price, such as, in order of priority: the unit price schedule, the statement of all-in prices, detailed estimates, the breakdown of all-in prices and the sub-details of unit prices;
- 6) The execution draft
- 7) The General Administrative Conditions (GAC) applicable to supplies contracts as put in force by Decree No. 033 of 13 February 2007;
- 8) The General Technical Conditions applicable to services forming the subject of the contract

Article 7: General instruments in force

This contract shall be governed by the following general instruments:

1. The instruments governing the professional corps;
2. Decree No. 2018/366 of 20th June 2018 to institute the Public Contracts Code;
3. Decree No. 2012/075 of 8 March 2012 to organize the Ministry of Public Contracts;
4. Decree No. 2012/076 of 8 March 2012 to amend and supplement some provisions of Decree No. 048/2001 of 23 February 2001 on the creation, organization and functioning of the Public Contracts Regulatory Agency;
5. Decree No. 2001/048 of 23 February 2001 relating to the creation, organisation and functioning of the Public Contracts Regulatory Agency;
6. Decree No. 2003/651/PM of 16 April 2003 to lay down the procedure for implementing the tax and customs system applicable to public contracts;
7. The applicable standards;
8. Other instruments specific to the domain concerned in the contract.
9. Circular no. 00001/PR/MINMAP/CAB of 25/4/2022 relating to the application of the public contract code
10. Circular no.0001877/C/MINFI of 31/12/2025 bearing instruction on the implementation of finance laws, the Monitoring and Control of the Execution of the Budgets of the State and other Public Entities for the year 2026

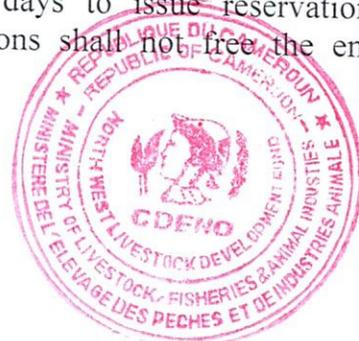
Article 8: Communication (Article 6 of GAC supplemented)



- a) The contractor and the contracting authority shall prohibit any communication relating to the performance of the work which is not confirmed in writing. Any operation outside the framework of this contract will neither be recognized nor paid by the Contracting Authority unless they had been the object of a command written on his part. The contractor prior to the signing of the contract must submit the coordinates of its representation in the region (location Plan, name and surnames) and telephone of the representative.
- b) The contractor will address all written notifications or correspondences to the contract engineer, and copy the Contracting Authority.

Article 9: Administrative Orders (service orders) (Article 8 of GAC)

- 9.1 The Administrative Order to start execution of supplies shall be signed by the Contracting Authority and notified to the supplier by the Contract Engineer, with copies to the Project Owner, Contract Manager, ARMP, MINMAP and Payment Body.
- 9.2 On the proposal of the Project Owner, Administrative Orders with incidence on the objective, amount or supply deadline shall be signed by the Contracting Authority and notified to the supplier by Contract Engineer, and copies send to Project Manager and Paying Body. The prior endorsement of the Payment Body shall possibly be required for those with an incidence on the amount.
- 9.3 Administrative Orders of a technical nature linked to the normal progress of the supplies shall be signed directly by Contract Manager and notified to the supplier by the Engineer or Project Manager and a copied to the Contracting Authority.
- 9.4 Administrative Orders serving as warnings shall be signed by the Project Owner and notified to the supplier by Contract Manager and copied to the Contracting Authority, Engineer and Project Manager.
- 9.5 Administrative Orders for suspension or resumption of supplies for reasons of the weather or other cases of force majeure shall be signed by the Contracting authority upon the proposal of the Project Manager and notified to the supplier by the Engineer (as per type of supplies).
- 9.6 With regard to Administrative Orders signed by the Contracting Authority and notified by the Contract Engineer, notification must be done within a **maximum deadline of 30 days** from the date of transmission by the Contracting Authority to the Project Owner. **Beyond this deadline, the Contracting Authority shall establish the default of the Contract Engineer and proceed to carry out the said notification.**
- 9.7 The supplier shall address all written notifications or correspondences to the Project Manager and copied to the Contract Manager and Engineer
- 9.8 The supplier has a time-limit of fifteen (15) days to issue reservations on any Administrative Order received. Having reservations shall not free the enterprise of executing the Administrative Orders received.



Article 10: Supplier's equipment and staff

- a. Any modification, even partial, made to the technical bid shall only occur after the written approval of the Contract Manager. In case of modification, the supplier shall have himself replaced by a member of staff of equal competence (qualifications and experiences) or by equipment of similar performance and in good working order.
- b. In any case, the lists of equipment and supervisory staff to be used shall be subject to the approval of the Project Manager within 15 days of the notification of the Administrative Order to start execution. The Project Manager has 5 days to notify his opinion in writing with a copy to the Contract Manager. Beyond this time-limit, these lists shall be considered as approved.
- c. Any unilateral modification on the proposed equipment and supervisory staff made in the technical bid prior to and during the execution shall be a reason for termination of the contract as mentioned in article 34 below or application of penalties (specify).

Chapter II: Financial conditions

Article 11 Guarantees and securities (Articles 21 and 40 of GAC)

11.1 Final bond

The final bond shall be set at 2% of the amount of the contract, inclusive of all taxes. It is constituted and transmitted to the Contract Manager within a maximum deadline of twenty (20) days from the date of notification of the contract. The guarantee must be returned or released within one month following the date of provisional acceptance of the supplies, following a release issued by the Project Owner upon request by the supplier.

11.2. Performance bond

The retention fund shall be set at 5% of the amount of the contract, inclusive of all taxes. The return or release of the retention fund or security shall be done within one month after final acceptance by release issued by the Project Owner upon request by the contractor.

11.3 . Guarantee of start-off advance

It may be granted to the contractor on express request and without justification on his part, a start-up advance that is at most equal to twenty per cent (20%) of the amount of the contract TTC. The amount which must be covered by a bond from a bank duly recognized by the Ministry of Finance.

Article 12: Amount of the contract

The amount of this contract as shown on the attached estimates is _____ (in figures) _____ (in letters) CFA francs Inclusive of All Taxes; that is:

- Amount exclusive of VAT: _____ () CFA F
- Amount of VAT: _____ () CFA F

Article 13: Place and method of payment (GAC supplemented)

The Project Owner shall pay the sums due by transfer into account No. _____ opened in the name of _____ at _____ bank.



Article 14: Price variation (Article 17 of GAC)

Prices shall be firm

- a. Payments on account made to the supplier as advances shall not be revisable.
- b. Revision shall be "frozen" upon expiry of the contractual time-limit, except in the case of price reductions.

Article 15: Price Revision formula (Article 18 of GAC)

NOT APPLICABLE

Article 16: Price updating formula (Article 21 of GAC)

NOT APPLICABLE

Article 17: Advances (Article 21 of GAC)

It may be granted to the contractor on express request and without justification on his part, a start-up advance that is at most equal to twenty per cent (20%) of the amount of the contract TTC. This advance may be released after the notification of the Service Order to start the supply.

Start-up advance will be repaid by taking thirty per cent (30%) of the amount from each payment. Full refund will have to be completed when all of the work will be carried out at 80%. Following of the rate of reimbursement of the advance, the contracting authority will authorize the payment of the corresponding part of the contractor upon written request.

Article 18: Payment (article 19 of GAC supplemented)

The payment of the supply will be in several installments following the presentation of the stages of implemented supplies approved by the engineer and the contracting authority. Each provisional payments due to the contractor in respect of the contract since the beginning of execution will be done on the basis of joint agreed bills between the engineer and the contractor. The bills must correspond to the amount of work done, obtained from the amount of supply actually executed under the conditions of the Contract and the unit price, as contained in the schedule of unit price, quantity and estimated specifications and the unit price Sub-Details and the amount of deductions.

The payment of an account to the contractor will be determined by the difference between the amount of the relevant account and the account immediately preceding it.

To give right to a payment, the amount of the work executed must be at least equal to ten per cent (10%) of the amount of the contract.

At the end of the work, a final account of the work is established.



Article 19: Interest on overdue payments (Article 20 of GAC)

Possible interests on overdue payments are paid by statement of sums due in accordance with article 166 and 167 of Decree No. 2018/366 of 20th June 2018 to institute the Public Contracts Code.

Article 20: Penalties for delays (Article 34 of GAC supplemented)

A. Penalties for delay

- 20.1. The amount set for penalties for delays is fixed as follows (modifiable):
- a. One two thousandth (1/2000th) of the initial contract amount all taxes inclusive per calendar day of delay from the first to the 30th day beyond the contractual time-limit;
 - b. One thousandth (1/1000th) of the initial amount of the contract inclusive of all taxes per calendar day beyond the 30th day.
- 20.2. The cumulated amounts of penalties for delay shall be limited to ten percent (10 %) of the initial contract inclusive of all taxes.

Article 21: Tax and customs regulations (article 10 of GAC)

Decree No. 2003/651 of 16 April 2003 lays down the conditions for implementing the tax regulations and customs procedures applicable to public contracts. The taxes applicable to this contract include notably:

- Taxes and dues relating to industrial and commercial profits, including the IAR which is a deduction on company taxes;
 - Registration dues in accordance with the Tax Code;
 - Dues and taxes attached to the execution of services provided for in the contract;
- i) Duties and taxes of entry into Cameroonian territory (customs duties, VAT, computer tax);
 - ii) Council dues and taxes;
 - iii) Dues and taxes relating to the extraction of building materials and water.

These elements must be included in the costs which the undertaking imputes on its running costs and constitute one of the elements of the sub-details of prices exclusive of taxes.

All taxes inclusive prices means VAT included.

Article 22: Stamp duty and registration of contracts (article 11 of GAC)

Nine (9) original copies of the contract shall be stamped by and at the cost of the supplier, in accordance with the applicable regulations.

Chapter III Execution of services

Article 23: Patent rights (GAC supplemented)

The supplier shall guarantee the Project Owner against claims by third parties relating to the infringement or unauthorized use of a patent right, a trademark or industrial creation right resulting from the use of supplies or their components.

Article 24: Place and delivery deadline (articles 31 and 33(1) of GAC)



(b) Reception of Final Supply

The contractor shall request in writing to the contracting authority and copy the engineer, the Organization of a provisional reception with copy of technical reception attached.

The provisional reception commission will be composed of the following members:

- | | |
|--|-----------|
| - The Administrative Director or his Representative | President |
| - The Regional Delegate of MINEPIA NW (control Engineer) | Secretary |
| - The Regional Delegation MINMAP NW | Observer |
| - The Project Manager | Member |
| - The Supplier | Observer |

The quorum of the reception commission is achieved by the presence of 2/3 of its members.

The contractor is convened at the reception as observer. He is required to attend or to be represented. His absence is equivalent to the total acceptance of the conclusions of the reception commission.

Article 31: Documents to be furnished prior to the Final acceptance (article 40 of GAC)

- Administrative documents
- Minutes of provisional reception
- Stamp Bill in seven copies

Article 32: Guarantee period (article 40 of GAC supplemented)

No retention guarantee on the amount of the supply executed but however, If for any reason the contractor is unable to complete the supply, or refuses to correct imperfections or defects observed, the technical reception shall be established with reservations, which shall only be uplifted when the corrections are done before provisional reception is done.

Article 33: Final acceptance (article 48 of GAC)

Not Applicable

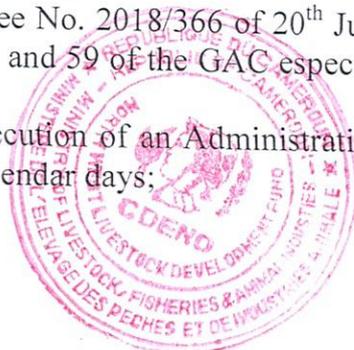
Chapter V

SUNDRY PROVISIONS

Article 34: Termination of the contract (article 57 of GAC)

The contract may be terminated as provided for in Decree No. 2018/366 of 20th June 2018 and equally under the conditions laid down in articles 57, 58 and 59 of the GAC especially in cases of:

1. Delay of more than 15 calendar days in the execution of an Administrative Order or unjustified stoppage of service of more than x calendar days;



2. Delay in services resulting in penalties of more than 10 % of the amount of the supplies;
3. Refusal to repeat poor supplies;
4. Default by the supplier;
5. Persistent non-payment for services.

Article 35: Case of force majeure (article 56 of GAC)

The execution of the supply may be interrupted if the contractor encounters on the field exceptional conditions (wars, riots, Pandemic, severe social disorder...). In any of these cases, the contractor shall produce evidence demonstrating the difficulties faced during his mission. On this basis, he will negotiate with the contracting authority the terms of extension of the period of execution of the contract

Article 36: Disagreements and disputes (article 61 of GAC)

Any dispute arising between the contracting parties within the frame work of this contract shall be the subject to an attempt of reconciliation by direct agreement, or failure will be brought before the competent courts in Bamenda.

Article 37: Production and dissemination of this contract (GAC supplemented)

Nine (09) copies of this contract shall be produced at the cost of the supplier and furnished to the Contracting Authority.

Article 38 and last: Entry into force of the contract (GAC supplemented)

The present contract shall be valid only after the signature of the Administrative Director of CDENO and will enter into force as soon as it is notified to the contractor by the Contracting Authority.



Document No. 6:
Description of the supply



Document No. 7:
Schedule of unit and all-in prices



Schedule of prices of items to be acquired

NO	DESCRIPTION OF TASK	Unit	Unit Price in Figures	Unit Price in Words
101	SUPPLY OF FERTILE EGGS	U		
102	After-sales services : • certification	LS		

